



DAR ES SALAAM MARITIME TRAINING ACADEMY (DMTA)

*P.O.Box 3625, Nkurumah Street, Opp. Clock Tower
Plot no 2035, Block 155
NHC Building 3rd Floor 304 and 4th Floor 404
Dar es Salaam, Tanzania
+255 672 288 208 / +255 747 951000
Training@dmta.ac.tz www.dmta.ac.tz*



DMTA F-6 SAFETY INDUCTION BRIEFING FORM

Course Name: _____

1. General Safety Awareness

- 1.1 Trainee understands the importance of safety at all times.
- 1.2 Trainee is aware of their responsibility for personal safety and the safety of others.

2. Academy Property and Personal Belongings

- 2.1 Trainee agrees to respect and take care of academy property.
- 2.2 Trainee is responsible for his/her own possessions.

3. Attendance and Punctuality

- 3.1 Trainee understands the requirement to arrive on time for all classes and training exercises.
- 3.2 Attendance is mandatory for all courses and practical exercises.

4. Emergency Procedures

- 4.1 Location of emergency exits and muster stations.
- 4.2 Procedures for fire alarms and evacuation
- 4.3 Participation in fire and lifeboat drills is mandatory.

5. Training Exercise Safety

- 5.1 Trainee is briefed on hazards of practical exercises (e.g. fire & lifeboat drills, safety in swimming).
- 5.2 Trainee understands their right to halt exercises if unsafe conditions arise.
- 5.3 Correct use of personal protective equipment (PPE).
- 5.4 Trainee displays identity whenever enters the academy premises until he/she leaves

6. Hazard Reporting and First Aid

- 6.1 Trainee understands the procedure for reporting accidents or unsafe conditions.
- 6.2 Location of first aid kits and medical assistance.

7. Discipline and Conduct

- 7.1 Trainee agrees to follow all academy rules and regulations.
- 7.2 Trainee understands consequences of misconduct, unsafe behavior, or non-compliance.
- 7.3 Trainee acknowledges to abide by any other safety instructions provided by the Academy

Trainee Acknowledgment

I hereby confirm that, I have attended the Safety Induction Briefing Session and have understood the rules, procedures, and responsibilities outlined above.

- Trainee Name & Signature: _____
- Date: _____
- Instructor Name & Signature: _____
- Date: _____